



AWARDS

2017 NOMINATION FORM

Nominee name _____

Address _____ City _____ State _____ Zip _____

Telephone _____ e-mail _____

Nominator name _____

Address _____ City _____ State _____ Zip _____

Telephone _____ e-mail _____

Representing Agency or Organization for which the Nominee Volunteers _____

COMPLETE NOMINATION PACKETS MUST INCLUDE ALL OF THE FOLLOWING INFORMATION:

- ☐ Nomination form
- ☐ Service history overview
 - ☐ Primary beneficiary of nominee's service
 - ☐ Duration of service
 - ☐ Time commitment: weekly/monthly/yearly
 - ☐ The nominee's greatest contribution
 - ☐ Organization(s) for which the nominee volunteers
 - ☐ Type of service provided
 - ☐ Awards, recognition, and honors the nominee has received
- ☐ Impact statement of 350-500 words which states the following:
 - ☐ The nominee's community service contributions
 - ☐ Specific examples of the nominee's work and its impact
 - ☐ Amount and duration of service
- ☐ Letters of reference:
 - ☐ [At least] one letter of reference from someone who knows the nominee through his/her volunteer activity
 - ☐ [At least] one letter of reference from someone who knows the nominee on a personal basis.

Nomination forms must be received by 5:00 p.m. on Tuesday, July 18, 2017.
Send or bring to :



*United Way of Greater Portland
One Canal Plaza, Suite 300
P.O. Box 15200
Portland, ME 04112-5200*

2017 CALL FOR NOMINATIONS



Agency Of Distinction
2017 NOMINATION FORM

Name of Agency _____

Director/President of Agency _____

Board Chair Person/President _____

Address _____ City _____ State _____ Zip _____

Person completing nomination form _____ Telephone _____

Address _____ City _____ State _____ Zip _____

e-mail _____

Connection of this person to the nominating agency _____

Please provide the following information separately:

- ☐ County(ies) served
- ☐ Number of clients served
- ☐ Services received by clients/community
- ☐ Client satisfaction with services; how this is measured?
- ☐ Volunteer satisfaction; how this is measured?
- ☐ Needs that this agency meets which has been identified by the community
- ☐ New or emerging needs for which this agency has developed a unique or effective solution in the last year

What makes this agency an Agency of Distinction? Attach a statement of 350-500 words which describe:

- ☐ The work of the agency
- ☐ What community needs it meets
- ☐ How it demonstrates that it is a good steward of human and financial resources
- ☐ How it shows respect and recognition for the work of its volunteers
- ☐ How the clients or the community have benefited from agency services

☐ Please include up to three letters from volunteers and/or clients in support of this nomination.

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